

**CITY OF ATLANTIC COUNCIL MEETING**  
**October 15, 2025**  
**Atlantic City Hall - City Council Chambers – 5:30 PM**

**AGENDA**

- 1. Roll Call.**
- 2. Approve Agenda.**
- 3. Pledge of Allegiance.**
- 4. Adopt Consent Agenda Items.**
  - a. Minutes of September 24, 2025, City Council Meeting.
  - b. Minutes of October 1, 2025, City Council Meeting.
  - c. Bills: \$240,288.33.
- 5. Public Forum & Requested Hearings.**
- 6. Order to Reappoint Mark Smith to the Airport Commission.**
- 7. Presentation by Cass-Atlantic Development Corporation (CADCO) Executive Director, Jennifer McEntaffer on a Proposal to Sponsor a Business Plan Competition.**
- 8. Order Regarding the Sponsorship of a Business Plan Competition Using Funds from the LOST Progress Fund, Commercial Development Services Line Item.**
- 9. Resolution No. 63-25 “Setting the Date and Time of Public Hearing on the Transfer and Sale of 302 Birch, for the November 5, 2025, Council Meeting.”**
- 10. Resolution #64-25 “Authorizing the City Administrator to Execute a Minimum Assessment Agreement Pursuant to Iowa Code Chapter 403.”**
- 11. Resolution #65-25 “Designating Mental Wellness Checks as a Health & Wellness Benefit for Atlantic Police Department Employees.”**
- 12. Third and Final Reading of Ordinance No. 1063 “Amending the Code of Ordinances of the City of Atlantic, Iowa, By Adding a New Chapter Regulating the Use of Electric Scooters, Motorized Scooters, and Low-Speed Vehicles.”**
- 13. Discussion and Recommendation on Future Funding to the Atlantic Area Chamber of Commerce.**
- 14. Administrator’s Report.**
- 15. Mayor’s Report.**
  - a. Reminder that Friday, October 31, 2025, from 5:00 P.M. to 7:00 P.M. Shall Be Halloween Trick-or-Treating in Atlantic.
- 16. City Council Reports.**
- 17. Adjournment.**

**CITY OF ATLANTIC COUNCIL MEETING**  
**October 15, 2025**  
**Atlantic City Hall - City Council Chambers – 5:30 PM**

**AGENDA NOTES**

- 1. Roll Call.**
- 2. Approve Agenda.**
- 3. Pledge of Allegiance.**
- 4. Adopt Consent Agenda Items.**
  - a. Minutes of September 24, 2025, City Council Meeting.
  - b. Minutes of October 1, 2025, City Council Meeting.
  - c. Bills: TBD.

**5. Public Forum Public Forum & Requested Hearings.**

This section has been expanded to include room for letters regarding nuisance abatement. Individuals are legally entitled to these hearings. Any requests for public hearing should be given priority during the public forum. These requests will have relevant documents attached and no comment from me.

**6. Order to Reappoint Mark Smith to the Airport Commission.**

The Airport Commission is responsible for the management and oversight of the municipal airport.

The Commission consists of five members appointed by the Mayor, subject to Council approval. Members serve six-year staggered terms.

The Commission meets on the second Wednesday of the month at 9:00 am, in the meeting room at the Airport Terminal Building, 59706 Highland Road.

Mark Smith currently serves as Vice-Chair of the Commission, with his term expiring on November 1, 2025. Mark has shown interest in continuing his service to the community. The Mayor has agreed to renominate him for another six-year term.  
*City Administrator Does Not Comment on Political Appointments*

**7. Presentation by Cass-Atlantic Development Corporation (CADCO) Executive Director, Jennifer McEntaffer on a Proposal to Sponsor a Business Plan Competition.**

Jen McEntaffer, the Executive Director of the Cass-Atlantic Development Corporation has requested to make a presentation to the City Council. She proposes a business plan

competition. The City budgeted \$10,000.00 in the FY 2026 Budget of LOST Progress Fund under "Commercial Development Services" for CADCO's use. CADCO is looking at a grant from Wells Fargo and City participation would be a benefit for the application.

**8. Order Regarding the Sponsorship of a Business Plan Competition Using Funds from the LOST Progress Fund, Commercial Development Services Line Item.**

The Council may now make an order regarding the use of City funds for the proposed business plan competition. If it is authorized, I will use the budgeted funding discussed in agenda item #7.

*City Administrator Recommends Approval*

**9. Resolution No. 63-25 "Setting the Date and Time of Public Hearing on the Transfer and Sale of 302 Birch, for the November 5, 2025, Council Meeting."**

The City is the owner of the empty lot at 302 Birch Street. We have received a bid from Randy C. Clark for \$5,600.00 for the purchase of the property. Mr. Clark has been taking care of the mowing of our property since it was acquired. The lot is currently assessed at \$5,600.00.

No other bids have been received for this property. The Personnel and Finance Committee reviewed this issue during their August 28, 2025, meeting and unanimously recommend the City Council refer the sale to the City Attorney to prepare property for sale to Mr. Clark for \$5,600.00. City policy requires that the bid be submitted to the City Council for its final decision.

During the September 24, 2025 City Council meeting, the Council directed me to contact the City Attorney and draw up the transfer paperwork.

David has completed all the necessary paperwork and forwarded all the documents and actions required by the City Council to execute the sale of 302 Birch Street.

Tonight we will set the time and date of the public hearing regarding the sale of 302 Birch. The date and time for the public hearing is November 5, 2025, at 5:30 P.M.

In between the October 15, 2025 and November 5, 2025 meeting, Laura will publish the notice of the public hearing in the Atlantic News-Telegraph.

During the November 5, 2025 City Council meeting the Council will hold the public hearing on the Resolution regarding the sale of 302 Birch Street. After this, the Council will move to adopt the Resolution to execute the sale of 302 Birch Street.

Finally, the Mayor and City Clerk will sign the deed and deliver it to the City Attorney's Office. The City Attorney will then take the deed up to the Courthouse for recording.  
*City Administrator Recommends Approval*

**10. Resolution #64-25 "Authorizing the City Administrator to Execute a Minimum Assessment Agreement Pursuant to Iowa Code Chapter 403."**

The Personnel & Finance Committee met on Monday, October 6, 2025 and reviewed the proposed Minimum Assessment Agreement and Resolution authorizing the forms for minimum assessment of the Camblin Hills Development. The Committee's recommendation was unanimous for the Council to adopt the resolution and associated forms.

The following summary was provided to the Committee as my assessment of the documents. This information was gathered either from conversation with Vision Atlantic President, Christina Bateman or from my own experience in managing tax increment finance (TIF)/Urban Renewal agreements.

- Our finance attorney, John Danos and I wondered how Vision Atlantic was going to deal with ongoing certifications of property values for a phased construction project like Camblin Hills. The form submitted by Vision Atlantic is probably the only way it can be done that won't cause biannual changes to the prior year's construction, creating additional work for the Assessor to ensure the total minimum assessment value is distributed across all the built homes and remaining lots. Collective certification of the project's value, as the City has done with all its other TIF/Urban Renewal Projects would be impractical with Camblin Hills.
- It is in Vision Atlantic's best interest to either hit the exact sales price of the property or even a bit higher to ensure the future owner of the property is contributing the necessary property taxes to be rebated to Vision Atlantic. The City must certify and capture the eligible amounts to be rebated to Vision Atlantic so they can make the required payments on their line of credit (generously seeded by the Lakin Foundation) that they utilized for the construction of the Camblin Hills Development's infrastructure, plus interest, and the statutorily required low-to-moderate income housing funding that will also be remitted to Vision Atlantic.
- The resolution is simple. It accepts the form template and then directs me to deal with Vision Atlantic and the Assessor's Office as these properties are brought online. There will need to be analysis, coordination, and cooperation

between myself, the Auditor's Office, and Vision Atlantic to ensure the minimum assessment is sufficient to yield X property tax dollars rebated that are eligible for TIF capture. Multiple factors need to be accounted for with residential properties and the rollback, the eligible levies vs. exempt levies that TIF can capture, the effects of SB 2442 and its downward pressure on the City's General Levy, and finally we need to be prepared for the near certainty of property tax reform being the result of the next State legislative session. Vision Atlantic will need assistance before the minimum assessment value is determined because that figure may need to be higher to achieve the same property tax desired. I have historic trend analysis on the behavior of these levies, though it will require updating, which should help. The City does not want to be in a situation where the property taxes needed by Vision Atlantic are not capturable through TIF.

- The minimum assessment template is precisely what it says. Essentially a plug and play with numbers and nouns. Property values, dates, the legal description, and signatures are all that will be required for each property as it is completed. All the major details of the Camblin Hills Development were outlined in the Development Agreement that has already been adopted.

*City Administrator Recommends Approval*

**11. Resolution #65-25 "Designating Mental Wellness Checks as a Health & Wellness Benefit for Atlantic Police Department Employees."**

The Personnel & Finance Committee met on Monday, October 6, 2025, and reviewed a proposal by Atlantic Police Chief, Devin Hogue, to require mental wellness checks of Atlantic Police Department employees as a wellness benefit. The Committee unanimously recommends the City Council adopt the proposal.

The following message is from Chief Hogue:

"The Atlantic Police Department is seeking support from the city council on implementing a policy on Mental Wellness Checks for our employees. The support we are requesting is that a line item be created under the Employee Benefits Fund that would allow for employees to complete yearly mental wellness exams with qualified providers. This policy will also include specific "significant events" that will require mental wellness exams for officers who respond or are involved in such events. The yearly exams and the "significant event" exams would be mandatory and the cost of the exams would be covered by the new line item.

It is well documented that a career in public safety is extremely taxing on the body and the mind of the professionals that serve. Some studies have suggested

that a 30-year career in public safety will result in experiencing ten times the amount of traumatic events when compared to the general public. The Atlantic Police Department is committed to taking a forward-thinking approach to addressing this issue and working with our employees to give them as many tools as possible to fulfill a long and healthy career. Over the last few years we have done well holding group debriefs after major events, we have a few individuals who have completed line level peer support training, and we have also put each one of our staff members through a resiliency program designed for public safety that gives tools, tips, and ways to navigate the stress and traumatic events that we go through. This policy will be the next step in providing services for our employee and assist them with working through these events and trying to do so in healthy ways that lead to longer and more satisfying careers.

We appreciate the Council’s consideration and support of this project and policy.”

The Council adopted Resolution #24-18 “Designating Load-Bearing Vests as a Wellness Benefit for Atlantic Police Department Officers.” during the May 16, 2018 City Council meeting. This resolution was an example of a wellness program definition being utilized for the allocation of costs to the Employee Benefits Fund, which is funded by the Employee Benefits Levy.

The designation of the Mental Wellness Checks as an employee benefit by the City Council will allow the Finance & Administration Department to create a line item for this cost under the Employee Benefits Fund. The Employee Benefits Levy is the only unlimited Levy of the City. However, the use of those dollars is strictly limited by statute to eligible costs. The only area of flexibility that cities have is by defining a “Employee Wellness Program” through a formal resolution of the Council.

The Employee Benefits Levy was established by State law to allow for the levying of taxes for certain employee benefits. The Employee Benefits levy includes funding for costs of police and fire pension contributions, worker's compensation, unemployment, health insurance, life insurance, dental insurance, FICA, IPERS, long-term disability insurance, wellness plans and post-employment health plan costs. When the General Fund levy of a city reaches the legal limit of \$8.10 per \$1,000 of assessed valuation (or the new combined General Fund Levy (CGFL) SET UNDER sf 2442), the employer's share of Social Security, Medicare, and IPERS may be levied from the Employee Benefits Levy.

Iowa Administrative Code 545.4(1) elaborates on the definition of employee benefits found in Chapter 384.6(1)(c) of the Iowa Code. Specifically, 545.4(1)(10) and 545.4(1)(11) elaborates on the definition of employee benefits:

“10. Employee wellness programs that are a part of, or are included with, a hospital/medical/prescription benefit program or a health and fitness program for employees that is adopted by city council motion, resolution, ordinance or included in a document approved by the city council.

11. Employee assistance program providing free counseling for employees and their dependents.”

By passing this resolution, the Council is providing a proactive wellness benefit that may well lower future healthcare costs for our Police Department employees. Unresolved trauma from significant events, or any life issues an employee may have can lead to conditions like post-traumatic stress disorder (PTSD), anxiety, major depressive episodes, panic disorder, and mood disturbances. Just like soldiers returning from combat, when these mental byproducts are left to fester they can result in dangerous self-medication through physically disruptive substances or relationship and finance-destroying addictions. These can be avoided through this kind of wellness benefit.

*City Administrator Recommends Approval*

**1. Third and Final Reading of Ordinance No. 1063 “Amending the Code of Ordinances of the City of Atlantic, Iowa, By Adding a New Chapter Regulating the Use of Electric Scooters, Motorized Scooters, and Low-Speed Vehicles.”**

The first reading of Ordinance 1063 was passed by the Council during the September 24, 2025, City Council meeting. The second reading passed during the October 1, 2025, City Council meeting. The following information is from those notes.

The City of Harlan recently adopted an Ordinance that electric scooters, motorized scooters, and low-speed vehicles. In the interest of public safety, members of the Community Protection Committee requested I retrieve Harlan’s Ordinance and craft it to reflect Atlantic.

The only changes made from Harlan’s Ordinance are:

- Harlan is now replaced with Atlantic.
- Subsection 79.07 described the downtown streets of Harlan. Atlantic’s Downtown streets replaced Harlan’s. Initially this included Poplar and Walnut Streets, but were changed in Committee to only Chestnut Street.
- Subsection 79.11 outlines the penalties for violations. The Atlantic Police Chief felt that the penalties outlined in Harlan’s ordinance were so punitive for an Ordinance that would most likely impact Atlantic’s youth, that Officers would not choose to use the penalties. The purpose of the Ordinance is to provide

opportunities for learning and instruction on safe use of motorized scooters to those driving them. Penalties should be reserved for the most egregious or repeat offenses, I imported the language from the fines found in our recently updated Parking Ordinance. The initial fine is \$30.00, if not paid in thirty days, an additional \$20.00 is added to the fine, making the maximum penalty \$50.00.

The Community Protection Committee met on September 3, 2025 to review a draft of the Electric Scooter Ordinance. They moved unanimously to send the Ordinance on to the full Council, following any revisions by our City Attorney, David Wiederstein.

The City Attorney received the Ordinance and made changes to general formatting. The Police Chief also informed me that the Harlan Electric Scooter Ordinance has been heavily criticized for not explicitly exempting Americans with Disabilities Act (ADA) assistive scooters and similar motorized, mobility devices.

David added the underlined area to address the possible criticism.

“Electric personal assistive mobility device” means a self-balancing, non-tandem two-wheeled device powered by an electric propulsion system that averages 750 watts and is designed to transport one person, with a maximum speed on a paved level surface of less than 20 miles per hour, or any other device that complies with standards set forth under the American with Disabilities Act (ADA). The maximum speed shall be calculated based on the operation of the device by a person who weighs 170 pounds when the device is powered solely by the electric propulsion system.”

79.11 Penalties was rewritten to David’s standards, but no changes to amounts or substance were made.

“Violations of this Chapter are chargeable upon written notice to the violator by a City-employed peace officer. The penalty is in the amount of thirty dollars (\$30.00) for all violations, payable to the City Clerk within Thirty (30) days from the issuance date, and said penalty, if not paid within the prescribed time, a late payment fee of Twenty (\$20.00) will be added to the penalty amount.”

Those are the extent of the changes made by the City Attorney. Having passed both Committee and review by the City Attorney, the Ordinance is now ready for its first reading.

*City Administrator Recommends Approval*

**2. Discussion and Recommendation on Future Funding to the Atlantic Area Chamber of Commerce.**

The Mayor has sought legal counsel on this issue. This is a discussion and recommendation item.

**3. Administrator's Report.**

**4. Mayor's Report.**

- a. Reminder that Friday, October 31, 2025, from 5:00 P.M. to 7:00 P.M. Shall Be Halloween Trick-or-Treating in Atlantic.

**5. City Council Reports.**

**6. Adjournment.**

4

Minutes

&

Misc.

# DRAFT

CITY OF ATLANTIC COUNCIL MEETING  
October 1, 2025  
5:30 PM

Atlantic City Council met in regular session in the Council Chambers at City Hall with Mayor Grace Garrett presiding. Council members present were Emily Kennedy (Ward 1), Jim Behrens (Ward 2), Mike McDermott (Ward 3), Dana Halder (Ward 5), Jeremy Butler (At-Large), and Elaine Otte (At-Large). Shawn Sarsfield (Ward 4) attended via phone. Absent: None. Also present: City Administrator John Lund, City Attorney David Wiederstein.

Council recited the Pledge of Allegiance.

Sarsfield joined the meeting via telephone.

Motion by Otte; second by Halder to approve consent agenda as follows:  
Class C Retail Alcohol License – Desperadoes.  
Class C Retail Alcohol License with Outdoor Services – The Elbow Room.  
Bills: \$108,704.12. All ayes: motion passed.

Public Forum. There were no speakers.

Motion by Kennedy; second by Behrens to approve Order to Approve Street Closure of 4<sup>th</sup> Street Between Chestnut Street and Walnut Street from 4:00 P.M. Until Midnight on October 31, 2025, for the Grinnin’ Bear Tattoo Grand Opening Celebration. All ayes: motion passed.

Motion by Butler; second by Otte to approve Order to Approve Pay Application #2 for the 2025 Concrete Street Improvement Project to Bluff’s Paving and Utility Co, Inc. for \$267,165.09. All ayes: motion passed.

Motion by McDermott; second by Halder to approve Order to Approve Pay Application #3 for the 2025 Street Improvement Project to Omni Engineering for \$442,968.55. All ayes: motion passed.

Motion by Butler; second by Behrens to approve Order to Approve Pay Application #3 for the West 22<sup>nd</sup> Street Improvements to TK Concrete, Inc. for \$42,956.45. All ayes: motion passed.

Motion by Otte; second by Kennedy to approve Third & Final Reading of Ordinance No. 1062 “An Ordinance Amending the Code of Ordinances of the City of Atlantic, Iowa, by Amending Provisions Pertaining to Flood Plain Regulations as Contained in Chapter 160 of the Code of Ordinances.” Motion unanimously passed by roll call vote.

Motion by McDermott; second by Halder to approve Second Reading of Ordinance No. 1063 “Amending the Code of Ordinances of the City of Atlantic, Iowa, By Adding a New Chapter Regulating the Use of Electric Scooters, Motorized Scooters, and Low-Speed Vehicles.” Motion unanimously passed by roll call vote.

Mayor’s Report. Reminder that Friday, October 31, 2025, from 5:00 pm to 7:00 pm shall be Halloween trick or treating in Atlantic. Costume contest in the City Park at 3:45 pm. Downtown trick or treating from 3:30 to 5:00 pm.

City Council Reports.

- Kennedy: Aquatics and the YMCA seeking bid for a joint comprehensive pool assessment
- McDermott: Parks & Rec developing strategic plan.
- Halder: YMCA working on strategic plan
- Butler: Will be serving on Beautification, Landfill, Cemetery and Produce in the Park.

Motion by Kennedy, second by Halder to enter Closed Session Pursuant to Iowa Code Section 21.5(1)(c) to Discuss Strategy with Council in Matters that are Presently in Litigation or where Litigation is Imminent Where tis Disclosure Would be Likely to Prejudice or Disadvantage the Position of the Governmental Body in that Litigation. All ayes: motion passed. Council entered into closed session at 5:40 pm.

The next City Council meeting will be held on Wednesday, October 15<sup>th</sup>, 2025.

Motion by McDermott; second by Kennedy to adjourn at 6:14 pm.

\_\_\_\_\_  
Grace N. Garrett, Mayor

ATTEST: \_\_\_\_\_  
Laura McLean, City Clerk

# Bills

**CITY OF ATLANTIC  
CLAIMS REPORT TOTALS**

ACCOUNTS PAYABLE 10/02/25-10/15/25

TOTAL BILLS:	\$	<b>994,258.51</b>
LESS AIRPORT BILLS:	\$	108.76
LESS LIBRARY BILLS:	\$	771.33
LESS PREVIOUSLY APPROVED PAY APPS	\$	753,090.09
<b>TOTAL CLAIMS FOR COUNCIL APPROVAL</b>	<b>\$</b>	<b>240,288.33</b>



Laura McLean, City Clerk/Treasurer

**CLAIMS REPORT**  
 Check Range: 10/02/2025-10/15/2025!

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
	LIABILITIES			
PR20251004	AFLAC	AFLAC PRE-TAX		208.17
PR20251004	EFTPS	FED/FICA TAX		17,757.12
PR20251004	MISSION SQUARE RETIREMENT	ICMA		272.33
		050 LIABILITIES TOTAL		-----
				18,237.62
	POLICE			
40245265	ACCESS SYSTEMS	SHARP COPIER LEASE		215.30
142628	ATLANTIC MOTOR SUPPLY	POWER CLEANER		18.99
100725	CASS COUNTY PUBLIC SAFETY	COMM CENTER		11,348.58
9-010-93037	FEDEX	SHIPPING		16.62
RBLPD019	GREGG YOUNG AUTOMOTIVE	2025 CHEVY TAHOE 4WD 5666		35,964.20
INV95529	IMWCA	WORKERS COMP INSTALLMENT 4		645.46
50925210	KAESER & BLAIR INC.	BADGE STICKERS		427.45
13272	KARL EMERGENCY VEHICLES	UPGRADE VEHICLE		22,908.27
2025.10.08	LITTLE COBBLER	PATCHES		18.00
11042274	PSYCHOLOGY ASSOCIATES, PLLC	MENTAL WELLNESS		215.00
45758393	QUILL CORPORATION	RUBBER GLOVES		78.65
10451	XTREME AUTO	OIL CHANGE FORD	56.14	
10508	XTREME AUTO	FLAT REPAIR #269	28.04	
10610	XTREME AUTO	TAHOE OIL CHANGE	190.40	274.58
		110 POLICE TOTAL		-----
				72,131.10
	CODE ENFORCEMENT			
INV95529	IMWCA			7.88
		115 CODE ENFORCEMENT TOTAL		-----
				7.88
	FIRE			
2025 OCT FIRE STN	ALLIANT ENERGY	GAS UTILITY		74.20
1QFH-3L93-7RFG	AMAZON CAPITAL SERVICES	RESCUE TOOLS, RURAL TRUCK 252		120.87
17232	AMERICAN FIRE PROTECTION	6 NEW ABC FIRE EXTING		414.00
2025 SEPT FIRE STN	ATLANTIC MUNICIPAL UTILITIES	ELECTRIC 1203 SW 7TH		182.03
2025 OCTOBER	COOK SANITATION	UTILITY TRASH SERVICES		65.00
2025 SEPT STMT	FAREWAY STORES INC.	FIRE DEPT		31.72
INV95529	IMWCA			2,461.50
89	LANSDOWN FIRE EQUIPMENT	PARTS		852.23
		150 FIRE TOTAL		-----
				4,201.55
	ANIMAL CONTROL			
5036022603	ACCESS SYSTEMS			108.93
2025 SEPT	CASS COUNTY ANIMAL CLINIC	ANIMAL SERVICES		436.79
021341	FOREVER PETS INC	SPECIALTY PET ITEM		62.50
INV95529	IMWCA			18.38
F29541	OLSEN FUEL SUPPLY	ANIMAL SHELTER DYED		338.40
		190 ANIMAL CONTROL TOTAL		-----
				965.00
	ROADS, BRIDGES, SIDEWALKS			
82CR009937	ARNOLD MOTOR SUPPLY		48.00-	
82CR009945	ARNOLD MOTOR SUPPLY		30.00-	

**CLAIMS REPORT**  
**Check Range: 10/02/2025-10/15/2025**

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
82CR009957	ARNOLD MOTOR SUPPLY		30.00-	
82NV085546	ARNOLD MOTOR SUPPLY	BRAKES #293	138.30	
82NV085574	ARNOLD MOTOR SUPPLY	BRAKES #293	198.30	228.60
142601	ATLANTIC MOTOR SUPPLY	SHOP SUPPLIES	67.79	
142845	ATLANTIC MOTOR SUPPLY	SWITCH FOR FLATBED	20.55	88.34
2025 SEPT REIMB	BRETT JOHNSON	CLOTHING, CDL, TRANSP REIMB		568.34
2025 OCTOBER	COOK SANITATION	UTILITY TRASH SERVICES		75.00
420059	ECHCO CONCRETE LLC	506 OLIVE; 405 E 16TH	978.00	
420105	ECHCO CONCRETE LLC	CHESTNUT PATCH BY 29TH	1,297.50	
420158	ECHCO CONCRETE LLC	PATCH CHESTNUT/29TH	1,297.50	
420194	ECHCO CONCRETE LLC	PATCH WORK 29TH/CHESTNUT	1,211.00	
420199	ECHCO CONCRETE LLC	PATCHING CHESTNUT/29TH	1,081.25	5,865.25
2025 SEPT STMT	FAREWAY STORES INC.	SMAL PURCHASES		6.74
IAATA76428	FASTENAL COMPANY	SAFETY EYEWEAR		102.96
INV95529	IMWCA			787.68
7390	JJ DESIGN LLC	VEHICLE DECALS		320.00
2025 OCT REIMB	JON HART	CLOTHING		146.56
0032145681	MATHESON TRI-GAS INC	VICTOR EXCHANGE TORCH PACK		302.42
P23085	OLSEN FUEL SUPPLY	BURNER FOR STREETS DEPT		18.69
0067988-IN	PR DIAMOND PRODUCTS, INC	BLADES FOR BIG CONCRETE SAW		1,395.00
26659	ULTIMATE LAWN & POWER LLC	REPAIRS PARTS FOR WEEDEATER		29.98
		210 ROADS, BRIDGES, SIDEWALKS TOTAL		9,935.56
046038725	TRAFFIC CONTROL & SAFETY SPECTRUM PAINT COMPANY	STREETS PAINT, DOWNTOWN		1,224.75
		240 TRAFFIC CONTROL & SAFETY TOTAL		1,224.75
2025 OCTOBER	AIRPORT COOK SANITATION	UTILITY TRASH SERVICES		65.00
INV95529	IMWCA			43.76
		280 AIRPORT TOTAL		108.76
40176792	LIBRARY ACCESS SYSTEMS	LIBRARY COPIERS		260.50
2025.10.06 STMT	CASS HEALTH	EMPLOYEE TESTING		137.00
4245159690	CINTAS CORP	MAT SERVICE		53.55
INV95529	IMWCA			29.32
2025 OCT LIBRARY	MEDIACOM COMMUNICATIONS	LIBRARY INTERNET		230.96
LOST BOOK REFUND	VENDOR NOT FOUND, VENDOR#: 000	RETURNED LOST BOOK		18.00
280679	UNITYPOINT CLINIC-OCCUPATION M	TESTING		42.00
		410 LIBRARY TOTAL		771.33
142147	RECREATION ATLANTIC MOTOR SUPPLY	MOWERS SERVICE		40.97
2025 OCTOBER	COOK SANITATION	UTILITY TRASH SERVICES		400.00
INV95529	IMWCA			89.71
94629	NISHNA VALLEY CYCLE INC	MOWER BLADES		67.47
BBO41761	NISHNANET	PARKS BUSINESS INTERNET		99.99

**CLAIMS REPORT**  
**Check Range: 10/02/2025-10/15/2025!**

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
		440 RECREATION TOTAL		698.14
2025 SEPT CAMPGROUND	SCHILDBERG CAMPGROUND ATLANTIC MUNICIPAL UTILITIES	ELECTRIC		2,445.60
		442 SCHILDBERG CAMPGROUND TOTAL		2,445.60
0256853-IN 2025 OCT POOL INV95529	POOL ACCO UNLIMITED ALLIANT ENERGY IMWCA	WINTERIZING POOL GAS UTILITY		1,219.25 35.77 54.70
2025 AUG POOL REIMB 2025 AUGUST STMT 2025 JULY POOL STMT	NISHNA VALLEY FAMILY YMCA NISHNA VALLEY FAMILY YMCA NISHNA VALLEY FAMILY YMCA	UMBRELLAS WAGES AUGUST 2025 WAGES, POOL STAFF	73.53 12,830.18 24,089.08	36,992.79
		445 POOL TOTAL		38,302.51
4116299 9927	ECONOMIC DEVELOPMENT DORSEY & WHITNEY PLLP FUSEBOX MARKETING	NO. 429801-00080 WEBSITE		11,185.50 270.00
		520 ECONOMIC DEVELOPMENT TOTAL		11,455.50
2025 SPONSORSHIP	ECON DEVELOPMENT PRODUCE IN THE PARK			8,500.00
		521 ECON DEVELOPMENT TOTAL		8,500.00
160050 160053	HOUSING & URBAN RENEWAL CASS COUNTY LANDFILL CASS COUNTY LANDFILL	307 E 6TH 903 MAPLE	5.00 10.00	15.00
		530 HOUSING & URBAN RENEWAL TOTAL		15.00
INV95529 BB041678	OTHER COMM & ECO DEV IMWCA NISHNANET	CATV		4.38 200.00
		599 OTHER COMM & ECO DEV TOTAL		204.38
2025 OCTOBER 2025 OCTOBER INV95529 2025 OCT REIMB 2025 OCT REIMB	MAYOR/COUNCIL/CITY MGR ELAINE OTTE EMILY KENNEDY IMWCA JIM BEHRENS SHAWN SANSFIELD	ILC TRANSPORTATION REIMB ILC MILEAGE ILC TRAVEL REIMB ILC REIMB FOR TRAVEL		106.40 106.40 1.75 106.40 106.40
		610 MAYOR/COUNCIL/CITY MGR TOTAL		427.35
2025 OCTOBER 1KLC-C1GY-16F6 2025 SEPT STATEMENT	CLERK/TREASURER/ADM AMANDA MCENTAFFER AMAZON CAPITAL SERVICES ATLANTIC NEWS TELEGRAPH	OAKLAND TRAINING REIMB NAME PLATE PUBLICATIONS		35.00 11.97 254.97

**CLAIMS REPORT**  
 Check Range: 10/02/2025-10/15/2025

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
MULTI INV95529	CASS COUNTY TREASURER IMWCA			529.00 24.94
		620 CLERK/TREASURER/ADM TOTAL		855.88
1FWF-RMKN-DFW3 139J-6F1R-Y6RQ 2025 OCTOBER 196	CITY HALL/GENERAL BLDGS AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES COOK SANITATION MELISSA E. JOHNSON	CLEANING SUPPLIES CLEANING SUPPLIES UTILITY TRASH SERVICES	27.49 86.94	114.43 65.00 950.00
		650 CITY HALL/GENERAL BLDGS TOTAL		1,129.43
124.1097.09A PAYAPP2 420081 20250925 PAYAPP 3 124.1048.09-10 124.1097.09-11 124.1097.09A-6 1190-9 124.1048.09 PAYAPP3	CAPITAL PROJECTS BLUFFS PAVING & UTILITY CO INC ECHCO CONCRETE LLC OMNI ENGINEERING SNYDER & ASSOCIATES INC SNYDER & ASSOCIATES INC SNYDER & ASSOCIATES INC SOUTHWEST IOWA PLANNING COUNCI TK CONCRETE, INC	2025 CONCRETE STREET IMPRVMTS 403 MAPLE SNYDER 124.1097.09 2025 W 22ND ST ENGIN SERVICES CONSTRUCTION, ENGIN, DESIGN 2025 CONCRETE ST IMPV CDBG WATER SYSTEM COSTS WEST 22ND ST IMPROVEMENTS		267,165.09 652.00 442,968.55 5,237.00 49,680.20 3,909.80 58,827.00 347.00 42,956.45
		750 CAPITAL PROJECTS TOTAL		812,916.09
952 1DDD-43R9-44R4 00210036 1315712 INV95529 275487 18818 1254637 2025 OCT REIMB 7937 INV00763203 INV00840512	SEWER/SEWAGE DISPOSAL AFD EXTINGUISHER SERVICE AMAZON CAPITAL SERVICES AQUA-CHEM INC HEPLER SANITATION, INC. IMWCA IOWA ONE CALL JETCO, INC MIDWEST LABORATORIES, INC. TIM SNYDER ULTIMATE LAWN & POWER LLC USABLUEBOOK USABLUEBOOK	WWTP ANNUAL INSPECTIONS CABLE SADDLE HYPOCHLORITE WTP TRASH SERVICE OCT EMAIL AND VOICE CONTROLS SE LABS CONF EXPENSES, MULTIPLE EMPL OIL PUMP AND ACCESSORIES MECHANICAL FLOATSWITCH		96.00 18.04 421.20 250.00 206.54 77.60 1,533.00 923.20 4,292.06 6.50 1,011.36 855.62 1,866.98
		815 SEWER/SEWAGE DISPOSAL TOTAL		9,691.12
82NV085059	STORM WATER ARNOLD MOTOR SUPPLY	TRANSMISSION FILTER KIT		33.96
		865 STORM WATER TOTAL		33.96
		Accounts Payable Total		994,258.51
		Invoices: Paid		772,197.64
		Invoices: Not Scheduled		222,060.87

**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

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FUND	NAME	AMOUNT
001	GENERAL	66,244.57
003	T&A FIRE GIFTS FUND	1,266.23
011	POLICE EQUIPMENT RESERVE	58,872.47
110	ROAD USE TAX	15,097.61
112	EMPLOYEE BENEFITS	6,983.78
121	LOST PROGRESS FUND	8,785.00
146	SOUTHEAST URBAN RENEWAL	11,185.50
301	CAPITAL IMPROVEMENT STR	652.00
347	2024-2026 CIP	811,917.09
350	CDBG-AMU WATER PROJECT	347.00
610	SEWER	12,873.30
740	STORM WATER	33.96
-----		
	TOTAL FUNDS	994,258.51

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10/7/2025

Jeffery S Thomas  
102 W 14th St  
Atlantic, IA 50022

Through city inspection or complaint, we have found your property at **102 W 14th St. Atlantic, IA 50022 Parcel # 300004461001000** be in violation of City Code of Ordinance 50.02-09 Weeds, Grass and other Dense Growth over 9" in length. A Large amount of Tall Grass & Weeds at the rear and side of the property.

Please remove the Yard Waste & dispose of it all at the proper facility such as the Atlantic Compost Pile. You have 1 week from the date of this notice to correct the issue before the City corrects the issues at your expense. **Due Date: Tuesday, October 14th, 2025.**

For questions, please contact your local Code Enforcement Office at **712-243-5281**. You can find a full copy of the City Code of Ordinance at [www.atlanticiowa.com](http://www.atlanticiowa.com). If correction is not made by the due date of this notice the city will correct the violation at the expense of the property owner.

If you feel you have received this notice without a violation you may request a hearing with the city council in writing no later than 4:30 PM of the date of this notice at City Hall to prove you do not & did not have a violation.

Please see a brief visual description of the issues on your property below taken on 10/6/2025 by the City Code Enforcement Officer.



Dear City Council:

I request a hearing with City Council for the letter sent to me regarding code enforcement.

Jeffrey Jones

10-10-2025

Please see attached letter from Code Enforcement.

9

**CITY OF ATLANTIC, IOWA**

**RESOLUTION NO. 63-25**

**RESOLUTION SETTING DATE FOR PUBLIC HEARING  
ON THE SALE OF REAL ESTATE IN ATLANTIC, IOWA**

WHEREAS, the City of Atlantic, Iowa, owns the following real estate, locally-known as 302 Birch Street., Atlantic, IA 50022, and legally-described as:

Lot 11 of Block 89 in Whitney’s First Addition to the City of  
Atlantic, Cass County, Iowa

and,

WHEREAS, Randy C. Clark (“Buyer”), has offered to purchase this property from the City of Atlantic for a purchase price of Five Thousand Six Hundred (\$5,600.00) Dollars; and

WHEREAS, Buyer has informed the Council that he intends to use the property in a manner consistent with existing zoning regulations; and

WHEREAS, said property is not currently being used by the City for any public purpose, and there is no anticipated manner in which the property would be used for a public purpose in the foreseeable future; and

WHEREAS, the City is currently responsible for the expense of mowing and otherwise maintaining said property; and

WHEREAS the City desires to sell this property to Randy C. Clark or to another interested party or parties, if sufficient and comparable interest is expressed at public hearing; and

WHEREAS, the disposition of an interest in real property by the Council requires the calling of a public hearing, pursuant to Iowa Code § 364.7.

IT IS HEREBY RESOLVED by the Council that a public hearing is hereby set for the 5th day of November, 2025, at 5:30 p.m. at the Council Chambers at City Hall, 23 E. 4th St., Atlantic, Iowa, concerning the sale of the following real estate situated in Cass County, Iowa:

Lot 11 of Block 89 in Whitney’s First Addition to the City of  
Atlantic, Cass County, Iowa

BE IT FURTHER RESOLVED that said property may be sold to Randy C. Clark or another interested party for a purchase price of not less than Five Thousand Six Hundred (\$5,600.00) Dollars.

BE IT FURTHER RESOLVED that the City Clerk is directed to publish notice of said public hearing and that said notice shall be published at least once in the Atlantic News-Telegraph, a newspaper of general circulation in the County, not less than four (4) nor more than twenty (20) days before the date of said hearing on the proposal.

IT IS FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and approval by the Council.

Moved by \_\_\_\_\_ to adopt. Seconded by \_\_\_\_\_ to adopt.

Roll Call:

Kennedy: \_\_\_\_\_  
Behrens: \_\_\_\_\_  
McDermott: \_\_\_\_\_  
Sarsfield: \_\_\_\_\_  
Halder: \_\_\_\_\_  
Otte: \_\_\_\_\_  
Butler: \_\_\_\_\_

Adopted this \_\_\_ day of October, 2025.

\_\_\_\_\_  
Grace Garrett, Mayor Date

ATTEST:

\_\_\_\_\_  
Laura McLean, City Clerk Date

10

**RESOLUTION NO. 64-25**

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A MINIMUM ASSESSMENT AGREEMENT PURSUANT TO IOWA CODE CHAPTER 403**

WHEREAS, the City of Atlantic, Iowa (the “City”) is a municipal corporation duly organized and existing under the laws of the State of Iowa; and

WHEREAS, the City and Vision Atlantic, Inc. (the “Owner”) have negotiated a development agreement concerning the Camblin Hills Subdivision and improvements needed for its development; and

WHEREAS, under Iowa Code § 403.6(19), the City is authorized to enter into a minimum assessment agreement (sometimes called an “assessment agreement”) with the developer and the county assessor to establish a minimum actual value for property improvements for property tax purposes, thereby providing greater certainty and security for both the City and the developer; and

WHEREAS, the City Council has reviewed a proposed form of minimum assessment agreement (the “Agreement”), the terms of which are on file with the City Clerk and have been reviewed by legal counsel, and deems it appropriate and in the public interest to authorize the City to enter into such Agreement;

WHEREAS, the City Council finds that establishing a minimum assessment agreement is in furtherance of the City’s economic development goals, will help foster private investment, and is in the best interests of the City and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ATLANTIC, IOWA, AS FOLLOWS:

**Section 1. Approval of Form of Agreement.** The form and content of the Minimum Assessment Agreement, in substantially the form now before the Council and on file with the City Clerk, is hereby approved, and the same is incorporated into this resolution by reference.

**Section 2. Authorization to Execute and Deliver.** The City Administrator is hereby authorized, empowered and directed to execute, attest, seal and deliver the Minimum Assessment Agreement on behalf of the City, and to perform all actions and to execute all documents necessary or convenient to carry out the terms and intent of the Agreement, including but not limited to any amendments, consents, acknowledgments, or filings required, in cooperation with the developer and the county assessor. A separate agreement shall be required for each lot in the development.

**Section 3. Recording and Notice.** Following execution, the City shall cause the Minimum Assessment Agreement to be recorded in the office of the County Recorder(s) as required and provide copies or notice thereof to the developer, the County Assessor, and other necessary parties.

**Section 4. Binding Effect; Compliance Monitoring.** The Agreement, once executed, shall be binding upon the City, its successors and assigns, and the developer and its successors and assigns. The City Administrator (or designee) shall monitor compliance by the developer with the terms of the Agreement and report to the Council if any material breach or request for amendment arises.

**Section 5. Repealer Clause.** All resolutions or parts thereof in conflict with this resolution are hereby repealed to the extent of such conflict.

**Section 6. Effective Date.** This resolution shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this 15<sup>TH</sup> day of October 2025

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

## ASSESSMENT AGREEMENT

This agreement made on or as of this \_\_\_\_\_ day of \_\_\_\_\_, by and between the City of Atlantic, a municipal corporation (hereinafter referred to as "City") and Vision Atlantic, Inc. (hereinafter referred to as "Developer"):

WITNESSETH:

WHEREAS, Developer is now or hereafter will be the owner of the following described property:

### LEGAL DESCRIPTION

WHEREAS, in conjunction with development of said property, the City has or will undertake the establishment of tax increment financing; and

WHEREAS, the parties wish to establish between themselves the minimum assessed valuation of the Property.

NOW THEREFORE in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree to the following:

1. Developer agrees that the minimum actual value ("Agreed Value") of the property and of the improvements to be constructed thereon by Developer shall be \$AMOUNT.
2. The agreed Value shall be effective commencing on January 1, 20XX. However, the Agreed Value shall no longer be effective, valid or enforceable if the City breaches or is for any unable to perform its obligations under that Development Agreement between the parties.
3. Developer agrees that it shall not protest or seek, nor shall the City give, a tax reduction or abatement below the Agreed Value during the term of the Agreement. Nothing contained herein shall prohibit Developer from protesting a valuation of the Property which is in excess of the Agreed Value.

### General Provisions

1. This Agreement shall be binding on the parties, their successors and assigns.
2. This agreement shall be interpreted according to the laws of the State of Iowa.
3. This Agreement shall remain in full force and effect for a period of fifteen (15) years beginning for tax collections and assessment of the Tax Year 20XX/Fiscal Year 20XX.

4. This agreement may be executed in several counterparts, each of which shall be an original and all of which together shall constitute one and the same instrument.
5. Any notice, demand or other communication under this Agreement by either party to the other shall be sufficiently given if it is dispatched by the regular mail, postage, prepaid or delivered to the registered agent of the Developer or the City Clerk of the City.

IN WITNESS WHEREOF, the City and Developer have caused this Agreement to be duly executed as of the date and year first above written.

CITY OF ATLANTIC, IOWA

By \_\_\_\_\_  
City Administrator                      Date

Attest:

\_\_\_\_\_  
City Clerk

VISION ATLANTIC, INC.

By: \_\_\_\_\_  
President                      Date

**CERTIFICATION OF ASSESSMENT AGREEMENT**

I, \_\_\_\_\_, Cass County Assessor, being legally responsible for the assessment of the subject property of the assessment agreement attached hereto as Exhibit ‘A’ upon completion of improvements of improvements to be made on it, certifies that the actual value assigned to the land and improvements upon completion shall not be less than \$AMOUNT.

\_\_\_\_\_  
Signature

BY: \_\_\_\_\_  
Printed                  Dated

STATE OF IOWA)  
COUTNY OF SHELBY) SS

On this \_\_\_\_\_ day of \_\_\_\_\_, 20XX, before me, the undersigned, a Notary Public duly commissioned and qualified in an for the above county and state, personally appeared \_\_\_\_\_, to me personally known, who, being by me duly sworn did say that they are the Cass County Assessor; that as such officer he acknowledges the execution of said instrument to be his voluntary act and deed.

\_\_\_\_\_  
NOTARY PUBLIC

11

**RESOLUTION NO. 65-25**

**A RESOLUTION DESIGNATING MENTAL WELLNESS CHECKS AS A HEALTH & WELLNESS BENEFIT FOR THE ATLANTIC POLICE DEPARTMENT EMPLOYEES**

**WHEREAS**, the City Council of the City of Atlantic, Iowa values the safety and health of all its employees; and,

**WHEREAS**, it is well documented that a career in public safety is extremely taxing on the mind of the professionals that serve; and,

**WHEREAS**, some studies have suggested that a 30 year career in public safety will result in experiencing ten times the number of traumatic events when compared to the public; and,

**WHEREAS**, the Atlantic Police Department, the Mayor, and City Council are committed to taking a forward-thinking approach to addressing this problem; and,

**WHEREAS**, the Atlantic Police Department, the Mayor, and City Council thus desire a policy that will provide services for our Police Department employees, assisting them as they work through these events in a healthy way that leads longer and more satisfying careers, healthier officers, and families; and,

**WHEREAS**, the City Council shall require Atlantic Police Officers to complete yearly, mandatory mental wellness exam with qualified providers in addition to a mandatory mental wellness exam following “significant events” for officers who respond or are involved in such events. The City shall cover the cost of the exams; and,

**WHEREAS**, the State of Iowa allows for mandatory and routine mental wellness checks to be expensed out of the Employee Benefit Fund only upon formal resolution by the Council of a "wellness benefit" or as an “employee assistance program providing free counseling for employees”; and,

**WHEREAS**, whenever justifiable, this fund is the preferred outlet for government expenditures due to its unlimited levy ceiling; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Atlantic, Iowa that mental wellness checks are wellness benefit and an employee assistance program for free counseling for the employees of the Atlantic Police Department.

**PASSED AND APPROVED** this 15th day of October, 2025.

---

Grace N. Garrett, Mayor

ATTEST: \_\_\_\_\_  
Laura McLean, City Clerk

12

ORDINANCE NO. 1063

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ATLANTIC, IOWA, BY ADDING A NEW CHAPTER REGULATING THE USE OF ELECTRIC SCOOTERS, MOTORIZED SCOOTERS, AND LOW-SPEED VEHICLES

BE IT ENACTED by the City Council of the City of Atlantic, Iowa:

SECTION 1. NEW CHAPTER. The Code of Ordinances of the City of Atlantic, Iowa, is amended by adding a new Chapter 79, entitled ELECTRIC SCOOTERS, MOTORIZED SCOOTERS, AND LOW-SPEED VEHICLES, which is hereby adopted to read as follows:

CHAPTER 79  
ELECTRIC SCOOTERS, MOTORIZED SCOOTERS, AND LOW SPEED VEHICLES

79.01 Definitions	79.07 Riding on Sidewalks
79.02 Use of Certain Streets	79.08 Improper Riding
79.03 Operational Rules	79.09 Parking
79.04 Two Abreast Limit	79.10 Equipment Requirements
79.05 Right-of-Way or Driveway Emergence	79.11 Penalties

79.01 DEFINITIONS. For use in this chapter the following terms are defined:

1. "Electric personal assistive mobility device" means a self-balancing, non-tandem two-wheeled device powered by an electric propulsion system that averages 750 watts and is designed to transport one person, with a maximum speed on a paved level surface of less than 20 miles per hour, or any other device that complies with standards set forth under the American with Disabilities Act (ADA). The maximum speed shall be calculated based on the operation of the device by a person who weighs 170 pounds when the device is powered solely by the electric propulsion system.

*(Code of Iowa, Sec. 321.1(20)(B))*

2. "Electric scooter" means an electrically driven scooter equipped with two or more wheels and designed so that the rider or operator stands on the vehicle while the same is in motion, and having a top attainable speed of less than 25 miles per hour.

3. "Low speed vehicle" means any two or more-wheeled electric or motorized vehicle that has a top speed greater than 20 mph on a paved level surface, and which is manufactured in compliance with the Federal motor vehicle safety standards for low-speed vehicles set forth in 49 CFR §571.500.

4. “Motorized scooter” means a motor driven scooter equipped with two or more wheels and designed so that the rider or operator stands on the vehicle while the same is in motion, and having a top attainable speed of less than 25 miles per hour.
5. “Operate” means to control the operation of the vehicle.
6. “Operator” means a person who operates or is in actual control of a vehicle.

79.02 USE OF CERTAIN STREETS. The Council may from time to time designate certain streets or portions of streets within the City for use by persons operating electric scooters, motorized scooters, or low speed vehicles, provided that each of said streets or sections of streets meet at least the following minimum criteria:

1. The street or portion of street must, in the opinion of the Council, have sufficient capacity, lighting and right-of-way to safely accommodate all such traffic, including ordinary motor vehicle traffic as well as pedestrians.

79.03 OPERATIONAL RULES. No person shall operate any electric scooter, motorized scooter, or low speed vehicle upon any public street designated for such use unless such person fully complies with and operates such vehicle in accordance with the following rules:

1. No person shall drive or otherwise operate any motorized scooter, electric scooter or low speed vehicle except in complete compliance with rules of the road and all other applicable traffic laws relating to the operation of motor vehicles and pedestrian traffic.
2. No person shall drive or otherwise operate any motorized scooter, electric scooter, or low speed vehicle in any manner except a safe and courteous manner, having due regard for the conditions of the street, weather conditions, and the safety of others.
3. No person shall drive or otherwise operate any motorized scooter, electric scooter, or low speed vehicle with more passengers than the designed capacity of the vehicle, including the driver.
4. No person shall drive or otherwise operate any motorized scooter, electric scooter, or low speed vehicle on any property within the City, while under the influence of alcohol or drugs.

79.04 TWO ABREAST LIMITS. Persons riding electric scooters, motorized scooters, or low speed vehicles upon a roadway shall not ride more than two abreast except on paths or parts of roadways set aside for the exclusive use of electric scooters, motorized scooters, or low speed vehicles. All electric scooters, motorized scooters, and low speed vehicles ridden on the roadway shall be kept to the right and shall be operated as near as practicable to the right-hand edge of the roadway.

79.05 RIGHT-OF-WAY OR DRIVEWAY EMERGENCE. The operator of an electric scooter, motorized scooter, or low speed vehicle emerging from an alley, driveway, or building shall, upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right-of-way

to all pedestrians approaching on said sidewalk or sidewalk area, and upon entering the roadway shall yield the right-of-way to all vehicles approaching on said roadway.

79.06 CARRYING ARTICLES. No person operating an electric scooter, motorized scooter, or low speed vehicle shall carry any package, bundle, or article which prevents the rider from keeping at least one hand upon the handlebars.

79.07 RIDING ON SIDEWALKS. The following provisions apply to riding electric scooters, motorized scooters, and low speed vehicles on sidewalks:

1. Business District. No person shall ride an electric scooter, motorized scooter, or low speed vehicles upon a sidewalk within the Downtown Business District, as defined in this subsection of this Code.

A. "Business District" means the territory contiguous to and including the following designated streets:

i. Chestnut Street from 6th Street to the railroad right-of-way.

2. Other Locations. When signs are erected on any sidewalk or roadway prohibiting the riding of electric scooters, motorized scooters, and low speed vehicles thereon by any person, no person shall disobey the signs.

3. Yield Right-of-Way. Whenever any person is riding an electric scooter, motorized scooter, or low speed vehicles upon a sidewalk, such person shall yield the right-of-way to any pedestrian and shall give audible signal before overtaking and passing.

79.08 IMPROPER RIDING. No person shall ride an electric scooter, motorized scooter, or low speed vehicle in an irregular or reckless manner such as zigzagging, stunting, speeding or otherwise so as to disregard the safety of the operator or others.

79.09 PARKING. No person shall park an electric scooter, motorized scooter, or low speed vehicle upon a street other than upon the roadway against the curb or upon the sidewalk in a rack to support the electric scooter, motorized scooter, or low speed vehicle or against a building or at the curb, in such a manner as to afford the least obstruction to pedestrian traffic.

79.10 EQUIPMENT REQUIREMENTS. Every person operating electric scooters, motorized scooters, or low speed vehicles shall be responsible for maintaining and using equipment as provided herein:

1. Lamps Required. Every electric scooter, motorized scooter, or low speed vehicle when in use at night time shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least 300 feet to the front and with a lamp on the rear exhibiting a red light visible from a distance of 300 feet to the rear except that a red reflector on the rear, of a type which shall be visible from all distances from 50 feet to 300 feet to the rear when directly in front of lawful upper beams of headlights on a motor vehicle, may be used in lieu of a rear light.

2. Brakes Required. Electric scooters, motorized scooters, or low speed vehicles shall be equipped with a brake which will enable the operator to make the break wheels skid on dry level clean pavement.

79.11 PENALTIES. Violations of this Chapter are chargeable upon written notice to the violator by a City-employed peace officer. The penalty is in the amount of thirty dollars (\$30.00) for all violations, payable to the City Clerk within Thirty (30) days from the issuance date, and said penalty, if not paid within the prescribed time, a late payment fee of Twenty (\$20.00) will be added to the penalty amount.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the \_\_\_\_ day of \_\_\_\_\_, 2025, and approved this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Grace N. Garrett, Mayor

ATTEST:

\_\_\_\_\_  
Laura McLean, City Clerk

15

## Atlantic Park & Rec Sept 2025

inspect playgrounds  
Meant with Dillion he does tennis courts  
Healthy cass meeting  
ambassadors meeting  
trails meeting  
atlantic gots talent meeting  
mowed parks  
trash and bathroom  
Tourism meeting  
Trimmed trees  
Dog splash day at splash pad  
Fixed the bee playground at sunnyside  
Fixed splash pad  
Wash mowers  
Fixed the men's bathroom door at RV park  
Serviced mowers  
Put pool stuff away for winter  
Winterized bathroom at little league  
Aquatics meeting

**City Clerk's Office Activities & Goals**  
**October 2025**

**ACTIVITIES**

- Organization/Administration
  - Research and negotiation for new municipal software contract
  - Reporting
    - Multiple monthly reports: staff, Council, State of Iowa
    - Preparing for the major annual state reports due December 1
  - Personnel/HR
    - Onboarded new Councilmember
    - Offboarded 2 employees
    - Reviewing hiring paperwork
  - Record-Keeping
    - Coordinating ongoing recodification project
- Finance
  - Processing claims
  - Still working to untangle Amazon billing issues and other past due accounts
  - Supporting Barb in bank reconciliation. We are through the first half.
  - Billing/Revenue
    - Caught up on billing 28E townships for fire services
- Learning
  - Took a Clerk School class on interfacing with the public
  - Met with ICAP representative (property insurance)